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## *Emergency Job Tasks*

### *Flooding*

Specific tasks shall be assigned to staff members during an emergency based on the following criteria:

1. Administrator/Incident Commander
  - a. Activate Recall Roster and alert management staff to report to the Incident Command Post.
  - b. Shall be responsible for deciding to flood proof the facility or evacuate.
  - c. If decision is to evacuate, Evacuation Emergency Procedures would be activated.
  - d. Ensure staff members and residents are accounted for and safe.
2. Management Staff of All Departments
  - a. Report to the Incident Command Post.
  - b. Assist with flood proofing the facility if necessary.
  - c. Remain calm to not upset the residents.
  - d. Be prepared to activate Evacuation Procedures.
3. Maintenance
  - a. Report to the Incident Command Post.
  - b. Flood proof the facility if necessary.
  - c. Remain calm to not upset the residents.
  - d. Be prepared to activate Evacuation Procedures.
4. Staff Members of All Departments
  - a. Assist with flood proofing if necessary.
  - b. Remain calm to not upset the residents.
  - c. Be prepared to activate Evacuation Procedures.

## *Hurricanes and Tropical Storms*

Hurricanes are severe tropical storms with sustained winds of 74 miles per hour or greater. Winds may gust to over 200 miles per hour. Hurricane winds can reach 160 miles per hour and extend inland for hundreds of miles.

Hurricanes bring torrential rains and a storm surge of ocean water that crashes into land as the storm approaches. Hurricanes also spawn tornadoes.

Hurricane advisories are issued by the National Weather Service as soon as a hurricane appears to be a threat. The Atlantic hurricane season lasts from June through November. The majority of hurricanes occur in September. National Hurricane Center located in Miami, Florida, tracks and predicts storm activity.

**Hurricane Watch**—A hurricane is possible within 36 hours. Stay tuned for additional advisories. Tune to local radio and television stations for additional information.

**Hurricane Warning**—A hurricane is expected to hit land within 24 hours. Hurricane conditions are imminent, bringing:

- Sustained winds of 74 miles per hour or higher
- Torrential rain fall, which will cause flooding
- Storm surge, rising tidal sea levels of more than 10 feet above normal

**Hurricane Landfall**—The periods of time in which hurricane winds, rains, and storm tide present a danger to the general population as the storm approaches land and passes through the area.